



CORPUS CHRISTI
PARISH COMMUNITY

Parish Pastoral Council Meeting Minutes
Saturday, March 18, 2023

Attendees: Voting Members:

Bill Cashin
Valerie Coffey
Brian Duemling
Kelly Falcone
Paul Landolfe
Alexandra Rigal

Ex Officio Members:

Fr. Kevin Corcoran
Fr. Michael Szwarc
Carol Scala (Corpus Christi Business Manager)
Mark Kapsky (Corpus Christi Trustees)
Bobbie Veeder (Corpus Christi Trustees)
Brigette Vohden (Corpus Christi DRE)

Guest

Alexandra Carroll (Minister of Evangelization)

Ex Officio members not present:

Msgr. Jim Mahoney

Voting member not present:

Cristin McKenna

Call to Order: 9:30 AM – Kelly Falcone

Opening Prayer: Bill Cashin

Review/Approval of November Meeting Minutes: Kelly presented minutes. Brian Duemling moved to approve, Valerie Coffey seconded, minutes approved.

Introduction of Our New Parish Director of Evangelization – Fr. Kevin/Alexandra Carroll.
Fr. Kevin presented key aspects of Alexandra's role as the Minister of Evangelization, including (1) welcome new parishioners (2) build community (3) create disciples by witness/invitation. Some initial steps she will be taking include coordinating our Welcome Back weekend in the fall and evaluating current parish ministries. Fr. Kevin communicated that it's important to lay the groundwork/structure

for this new role first with some specific goals/tasks, before getting into deeper work with specific ministries.

Alexandra shared that she and Paul are registered members of the parish. She is looking forward to assisting people in their journey of faith, getting to know ministry leaders and parishioners, and placing people where their gifts are best utilized.

Update on What's Coming for the Parish: Fr. Kevin

Fr. Kevin reported that more families are coming to mass and getting involved with the parish. Our new administrative assistant is Bernadette Sherry, and with her joining the staff Chris Medeiros will be shifting over to “front office” administrative responsibilities. We are planning more hospitality events (once a month). Hospitality has been successful with more people staying to “mingle” after mass. CYO is growing. Carnival plans are moving forward under the leadership of Hugo Barth and Dawn Chiodo. A logo is being designed (Keep Calm and Carnival On). The committee plans to bring in more rides for young children and a teen friendly ride. To assist in raising more money, the 50/50 ticket cost will increase to \$10. For capital projects we are revising the scope of work, and are targeting to receive revised bids this spring. Replacement of the roof is estimated at \$90 - \$100K and is planned to start in May/June 2023. Repair of the Atrium Windows estimated at \$35K, and brick work estimated at \$50K. Both are targeted to start this spring/summer. Parish savings will be used to fund the improvements.

Financial Update: Carol Scala

Outside organizations that use our facilities have made donations totaling \$4,000 to the parish restricted building fund. These will be used towards the capital improvements. Proceeds from the carnival 50/50 will also go to the restricted building fund. Parish giving has been climbing slightly each month, but less than budgeted. We are adjusting to the “new normal” post pandemic. We recently purchased CDs with some of our savings through Bank of America/Merrill Lynch to diversify and take advantage of current favorable interest rates. Fr. Michael shared that through some private parishioner donations we have been able to purchase poster stands and upgrade the sound systems in several rooms. Parishioners have also donated funds to purchase new altar cloths and ciboria. We are able to accept donations from parishioners to the restricted building fund, and Paul suggested that we increase awareness within the parish that this fund exists and parishioners are able to contribute

Key Take Aways from January Meeting - Kelly Falcone

Kelly reported that the Council had some good interactions during the “Meet the Parish Council” opportunity after the 9 and 11 AM masses on February 5th, and suggested that we plan another in conjunction with a Hospitality event before the summer. She reviewed some of the key take aways from the January council meeting, including continuing personal invitations to come back to mass, identifying leaders in the parish to help steward future ministries, the importance of having “short term” volunteer opportunities to encourage more people to get involved, and to-for the parish to continue and consider increasing seasonal events.

Subcommittee Updates - Kelly Falcone

Selection Committee: Brian Duemling

Brian presented proposed details on the selection process for new Council members in three key areas (1) Membership Criteria (registered at parish for minimum of 6 months, received sacraments of Baptism and First Eucharist) (2) Terms of Service (inaugural members of council serve 2 -year terms with option to renew for a third year. Future members serve 2 -year staggered terms, with an option to serve a second consecutive term. Members would be required to leave for one year after two

consecutive terms before being able to apply to serve another term.). (3) Process: Terms would be from September through May. Nomination/Selection process would be held each spring. Council plans one “special selection” in the Fall of 2023 to pilot the process and add two new voting members to the council in January 2024. Fr. Michael emphasized the importance of having specific and repeatable steps for the new members selection process. Council discussed the desire to include candidates that broadly reflect the demographics of the parish, including teens, parents with children currently enrolled in religious education, retirees, etc.

Bylaws Committee: Kelly Falcone

Bylaws draft has been updated, and is being reviewed by the Bylaws committee immediately following the council meeting. Kelly has moved the specific guidelines for new members selection process to an addendum in the Bylaws, to enable the selection subcommittee to continue working on these details while enabling the Council to vote on/approve the main Bylaws document at the next meeting in May.

Conclusions: Kelly Falcone

Closing Prayer: Paul Landolfe

Next Meeting: Saturday May 20th h.

(Minutes submitted by Kelly Falcone, with assistance from Valerie Coffey)